



## **Diversities: Interpretations in the Context of SPHE**

**Mary Immaculate College, Limerick**

**November 10<sup>th</sup>, 2018**

### **SUBMISSION GUIDELINES**

#### **1. Time Frame**

<b>Deadline for Submission of Abstracts</b>	Thursday, 21st June 2018
<b>Notification of Acceptance of Abstracts (by e-mail)</b>	Thursday 12th July 2018
<b>Deadline for Confirmation of Acceptance</b>	Monday 23 <sup>rd</sup> July 2018

#### **2. Submission**

The entire submission should be no more than two pages, and should include a cover page with information about the applicant(s) as outlined below and a second page containing the abstract.

**Please provide the following information:**

##### **i. Author or Presenter Information**

One person must be designated as the Applicant/Key presenter. Please provide the following information:

Title:

Name:

Telephone number:

E-mail Address:

Affiliation: (college, organisation, etc. where relevant)

To facilitate a blind review process, please provide this information on a cover page which is separate from the actual abstract itself. This page will be removed before the review committee makes a decision on whether or not to accept the submission. However, the entire paper (title page and abstract) must be in ONE document created in Word format.

## ii. Preferred presentation

Please specify whether you wish to present a workshop (90 mins), paper (20 mins) or poster.

## iii. Title

- Please state the title of the presentation

## iv. Abstract

- An abstract should be sent for all proposed presentations
- It should be on Times New Roman 12 font, single spaced
- Do not include within the abstract field the title, any author name or author affiliations
- The abstract should be 300 words only with word count typed at the bottom
- Note that we will accept both academic and non-academic papers

## v. Criteria for Acceptance of Proposed Presentations

In assessing applications the proposal committee will consider the following criteria:

- **Relevance:** Note that the theme of the conference is 'Diversities: Interpretations in the Context of SPHE'; therefore proposals should deal with this theme in relation to SPHE curriculum/course provision at early childhood, primary, post-primary and third level.
- **Innovation and originality:** Are any new strategies and/or approaches described? Is new research presented? Are ideas of interest to practitioners at the various levels?
- **Quality:** Is the proposed paper or poster presentation of a high standard? This may be illustrated by evidence of depth of research or evidence of impact of work.
- **Impact:** Can you illustrate how your proposal, work or discussion has made an impact or could make an impact on SPHE curriculum/course provision at any level?
- **Applicability:** Is the approach, idea or work applicable to others? Can it be presented in a way that allows others to readily understand and potentially apply it to their own work?
- **Appeal and Readability:** Is the proposed paper/workshop/ poster presentation clear, and to the point? Is the abstract written with empathy for the reader? Does it acknowledge the diversity of the target audience, which may include academics, teachers, students, policy makers, NGO representatives and education practitioners?

## vi. How to submit

- Please submit an e-mail version of your abstract **by Thursday 21st June** to the Conference Sub-committee at the following address: [sphenetwork@gmail.com](mailto:sphenetwork@gmail.com)

## 3. Notification of Acceptance

You will be notified if your abstract is accepted or not by e-mail on **Thursday 12<sup>th</sup> July 2018**. Acceptance of the invitation to present must be confirmed by **Monday 23rd July, 2018**.